

Minutes of the Meeting of the Board of Trustees  
Springfield Metro Sanitary District  
Held May 31, 2016  
In the Board Room of the Spring Creek Plant  
3000 North 8th Street  
Springfield, Illinois

The Board of Trustees of the Springfield Metro Sanitary District met at the Spring Creek Treatment Plant of the Springfield Metro Sanitary District, Springfield, Illinois at 9:00 a.m. on May 31, 2016. President Richard Ciotti called the meeting to order. The roll was called and the following Trustees were present: Richard Ciotti, Rex Bangert, Drinda OConnor and John Pasko. Also present were Gregg S. Humphrey, Executive Director, Jason Jacobs, District Engineer, Justin Reichert, District Attorney, Human Resource Officer and Ed Vehovic, Treasurer. Jim Reinhart, Trustee, Brian Schackmann, Secretary and Bruce Stratton, District Attorney were excused. Guest present was Shane Remmert of CMT.

Trustee John Pasko moved the April 2016 Meeting Minutes be approved. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor and Rex Bangert. Those voting "no" being: none.

Trustee Drinda OConnor moved the May 2016 invoices be approved. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor and Rex Bangert. Those voting "no" being: none.

#### **4. Unfinished Business**

##### **a. Organization of the Board and Appointments**

At its May Meeting, the Board of Trustees must organize itself and make appointments for the new fiscal year. Trustee John Pasko moved to continue the fiscal year 2015-2016 appointments for fiscal year 2016-2017. The motion was duly seconded by Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor and Rex Bangert. Those voting "no" being: none.

Trustee Reinhart arrived at 9:05 a.m.

##### **b. Prairie Power Easements**

Justin Reichert informed the Board there was a meeting with Prairie Power and they were offering to relocate the poles significant distances to avoid District operations. Prairie Power also agreed to several language changes put forth by the District and their attorney will be providing revised easement documents. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

c. Idlewild Lane Bids

The Director presented the Board with the bids for the Idlewild Lane Project. It was recommended if greater than 50% of the homes (9 of 17) indicated they would connect to the system then the project should proceed. If not, then the bids should be rejected. The timeline is for the decision to be made on June 23<sup>rd</sup>. Trustee John Pasko moved that the project be awarded to the lowest responsive, responsible bidder on June 23, 2016 if at least 9 of the 17 homeowners indicate their intention to connect to the system, and if not, then the bids be rejected. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

**5. New Business**

a. May 2016 Bond Expenditure Resolution No. 2016-36

The Board was presented with the May 2016 Bond Expenditure Resolution. This contains a complete listing of bond expenditures for all current bond issues. Trustee John Pasko moved to approve the Resolution. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

c. Annexation Ordinance Nos. 2016-37 thru 42

The Board was presented with annexation ordinances for various properties. Trustee Rex Bangert moved to approve the annexation ordinances. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

c. Name Change Ordinance No. 2016-43

The Board was presented with an Ordinance to change the name of the Springfield Metro Sanitary District to the Sangamon County Water Reclamation District. The District will still have to have a hearing before the courts and provide public notice of the name change before it is final. Trustee John Pasko moved to approve the Ordinance. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

## **6. Trustee Reports**

Trustee Pasko reported on two items. The first is a request for a public relations piece to be placed on the District's website to better inform the public of the work the District does. It was discussed how best to get the word out on this item (email, mailer or other method) and it will be looked into further.

The second item is in regards to how the District awards repair and general maintenance work to outside contractors. Currently there is a pre-qualification process for contractors and contractors are selected based on their ability and the complexity of the work. Many projects are bid competitively utilizing the pre-qualified contractor list. The Board indicated procedures should be developed to allow pre-qualified contractor to provide unit pricing for a year period for force account or repair work. Contractors will still be selected on capability and availability but pricing will remain constant and amounts of work performed will be measurable and accountable. The Director indicated staff will begin the process of developing the bid proposals for advertising in the next month or so for the various work and trades utilized by the District.

## **7. Staff Reports**

### **a. April 2016 Pay Request Approval**

The Director then presented Pay Request No. 10– Sugar Creek, from Williams Brothers in the amount of \$1,877,440.40. Trustee Rex Bangert moved to approve the pay request. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

### **b. Sugar Creek Change Order Approvals**

The Director then presented the Sugar Creek Change Orders to date. Trustee John Pasko moved to approve the Change Orders. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

### **c. Peoria Road Relocation Change Order Approvals**

The Director then presented the Peoria Road Change Orders to date. Trustee John Pasko moved to approve the Change Orders. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

The Director then reported there had been a meeting with IEPA in relation to the District's Combined Sewer Overflow – Long Term Control Plan. The meeting went well and IEPA was in agreement to allow the District to have a 20-year time-frame, eliminate about \$7 million of work deemed

unnecessary due to the District utilizing the presumptive method for determination of overflow events and to allow the District to put off the start of the work until January 1, 2018 (when the Sugar Creek Project is near completion). This will allow the work to be spread over a longer period of time and allow for relatively minor rate increases to facilitate the projects.

The Director then reported the District's Auditors will be in this week and will hopefully be completing the audit in June.

The Director then reported the last item to discuss was the necessary borrowing for the completion of the Sugar Creek Project. Contact will be made with the District's Financial Planner to determine whether all IEPA low interest loans, conventional bonds or a mix of both will be necessary to complete the borrowing.

#### 8. Attorney's Report

Justin Reichert reported there might be a future need for hiring a Janitor due to a retirement in June.

There being no further business to come before the Board of Trustees, Trustee Jim Reinhart moved the meeting be adjourned. The motion was duly seconded by Trustee John Pasko and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, John Pasko, Drinda OConnor, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

The meeting was adjourned at 9:50 a.m.

Respectfully Submitted: Brian Schackman  
Secretary

Minutes approved,

Richard Ciotti  
President, Board of Trustees

Attest: Nancy Wimmer  
Assistant Clerk

