

Minutes of the Meeting of the Board of Trustees
Sangamon County Water Reclamation District
Held November 29, 2016
In the Board Room of the Spring Creek Plant
3000 North 8th Street
Springfield, Illinois

The Board of Trustees of the Sangamon County Water Reclamation District met at the Spring Creek Treatment Plant of the Sangamon County Water Reclamation District, Springfield, Illinois at 9:00 a.m. on November 29, 2016. President Richard Ciotti called the meeting to order. The roll was called and the following Trustees were present: Richard Ciotti, Rex Bangert, John Pasko, Jim Reinhart and Drinda OConnor. Also present were Gregg S. Humphrey, Executive Director, Jason Jacobs, District Engineer, Ed Vehovic, Treasurer, Bruce Stratton, District Attorney and Justin Reichert, District Attorney and Human Resources Officer. Brian Schackmann, Secretary was excused. Guest present was Christy Crites of CMT.

Trustee John Pasko moved the October 2016 Meeting Minutes be approved. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

Trustee Rex Bangert moved the November 2016 invoices be approved. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

4. Unfinished Business – No Unfinished Business

5. New Business

a. November 2016 Bond Expenditure Resolution No. 2016-80

The Board was presented with the November 2016 Bond Expenditure Resolution. This contains a complete listing of bond expenditures for all current bond issues. Trustee John Pasko moved to approve the Resolution. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

b. Annexation Ordinance Nos. 2016-81 thru 84

The Board was presented with annexation ordinances for various properties. Trustee Drinda OConnor moved to approve the annexation ordinances. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

c. Cabbage Patch CIPP Project

The Board was presented with the bid results for the Cabbage Patch Project. Trustee Rex Bangert moved to award the project to the lowest responsive, responsible bidder, Visu-Sewer of Missouri, LLC, in the amount of \$89,708.30 and to have the Executive Director execute any necessary paperwork. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

d. 2017 Holiday and 2017-2018 Board Meeting Calendars

The Board was presented with the District's 2017 Holiday and 2017-2018 Board Meeting Calendars. Trustee John Pasko moved to approve the Calendars and have the Board Meeting Calendar distributed to local medial outlets. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

e. Preliminary CSO Study Proposal

The Board was presented with a contract for the District's initial Combined Sewer Study which will look at the Town Branch Sewer and approximately 25% of the sewers within the downtown area. Trustee John Pasko moved to approve the contract with CMT in an amount not-to-exceed \$275,000 and to have the Executive Director execute any necessary paperwork. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

f. Grant's Ridge Subdivision Tax Letter

The Board was informed the Grant's Ridge Subdivision was determined to not have been paying real estate taxes to the District since the property was annexed in 1998. The proper tax code was not "turned on" to generate tax bills with the District's property tax levy. A letter will be sent to all property owners notifying them of this error and that their properties will be on the tax rolls for 2016. The District will not be seeking past taxes and this will also be included in the letter.

g. Hedge Lane Reimbursement Agreement and Public Benefit Funds

The Board was presented with a request to utilize Public Benefit Funds and also enter a reimbursement agreement for a sanitary sewer extension north of Sangamon Avenue along Hedge Lane. The approximate estimated cost for the project is \$34,000 and it is recommended to provide 50% of the completed cost for the main extension up to \$17,000 from Public Benefit Funds. Trustee John Pasko moved to provide up to \$17,000 of Public Benefit Funds for the project and to have the District enter into a reimbursement agreement with the constructing party for future connections to the sanitary sewer extension. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

6. Trustee Reports

Trustee John Pasko inquired as to why the CWLP billings vary so much over the year and at the two plants. It was explained that during disinfection months (May through October) the UV disinfection system usage adds approximately \$40,000 to \$50,000 per month. Sugar Creek does not have

disinfection yet and does not incur the additional costs. Also, the west and north side of the Spring Creek Plant is on Ameren and we purchase our power from a third-party vendor.

7. Staff Reports

a. Sugar Creek Pay Request Approval

The Director then presented Pay Request No. 16– Sugar Creek, from Williams Brothers in the amount of \$1,715,407.81. Trustee John Pasko moved to approve the pay request. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting “no” being: none.

b. Sugar Creek Change Order Approvals

The Director then presented the Sugar Creek Change Orders to date. Trustee John Pasko moved to approve the Change Orders. The motion was duly seconded by Trustee Jim Reinhart and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting “no” being: none.

The Director then reported the following:

We have an internal request to purchase a spider crane for in-house maintenance and repairs. A recommendation from Mike Ashenfelter, our Safety and Training Officer, is attached. We will be utilizing unused allowance funds from the Sugar Creek Plant Contract to purchase the equipment. There are no up-charges or handling fees for allowances purchased through our contract. The Maeda unit is recommended at a base-price cost of \$67,500 and there will be some options added to this cost.

We will be purchasing two vehicles through the CMS State Bid System. One will be for a new F-250 pickup and the other will be a Transit Connect Van. We will be trading in two of our 2008 Ford Rangers which have airbag recalls and have been out of service for months with no definitive information from Ford as to when repairs will be made.

We have not been officially notified, but IEPA may try and amend our current NPDES Permit for the Sugar Creek Plant to include a time schedule in the existing permit for disinfection compliance. This is not what was discussed at IEPA and we will continue to work towards a Compliance Commitment Agreement which will address all of the District’s concerns. If the permit is unfavorably amended, we will object to the permit language and may have to take legal recourse to challenge the permit. It is not that the disinfection is going to be required that is the sticking point, it comes down to timing, financing and other projects the District is being required to complete.

Our Holiday Lunch at the Spring Creek Plant will be on Tuesday the 20th of December (Board Meeting day).

We will be having a tour group from South Africa visit our Spring Creek Plant today at 10:00 a.m. to look over the new technology we are using and how well our plant is performing.


8. Attorney's Report

Justin Reichert reported there are two janitors who are approaching 90 days of employment with the District. They have been doing a good job and the Labor Department needs to have Laborers as snow weather approaches. It was requested both employees be allowed to complete their probationary period at 90 days as opposed to 180 days. Trustee John Pasko moved to allow the Executive Director and Human Resource Officer to approve removing the two existing janitors from probation at 90 days of employment following satisfactory performance reviews. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

There being no further business to come before the Board of Trustees, Trustee Jim Reinhart moved the meeting be adjourned. The motion was duly seconded by Trustee John Pasko and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pasko, Jim Reinhart and Rex Bangert. Those voting "no" being: none.

The meeting was adjourned at 9:29 a.m.

Respectfully Submitted:


Secretary

Minutes approved,


President, Board of Trustees

Attest:


Assistant Clerk

