

Minutes of the Meeting of the Board of Trustees
Sangamon County Water Reclamation District
Held November 28, 2017
In the Board Room of the Spring Creek Plant
3000 North 8th Street
Springfield, Illinois

The Board of Trustees of the Sangamon County Water Reclamation District met at the Spring Creek Treatment Plant of the Sangamon County Water Reclamation District, Springfield, Illinois at 9:00 a.m. on November 28, 2017. President Richard Ciotti called the meeting to order. The roll was called and the following Trustees were present: Richard Ciotti, Drinda OConnor and Rex Bangert. Trustee John Pruitt was attending via telephone and Trustee Jim Reinhart was excused. Also present were Gregg S. Humphrey, Executive Director, Jason Jacobs, District Engineer, Ed Vehovic, Treasurer, Justin Reichert, District Attorney and Human Resource Officer and Bruce Stratton, District Attorney.

Trustee Rex Bangert moved to allow Trustee John Pruitt to attend via telephone. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor and Rex Bangert. Those voting "no" being: none.

Trustee Drinda OConnor moved the October 2017 Meeting Minutes be approved. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

Trustee Richard Ciotti moved the September 2017 invoices be approved. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

4. Unfinished Business – No Unfinished Business

5. New Business

a. Seating of new Trustee and Election of Clerk of the Board

Trustee John Pruitt was welcomed to the Board. Trustee Richard Ciotti then moved to elect Trustee Drinda OConnor as Clerk of the Board. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

b. November 2017 Bond Expenditure Resolution No. 2017-52

The Board was presented with the November 2017 Bond Expenditure Resolution. This contains a complete listing of bond expenditures for all current bond issues. Trustee Rex Bangert moved to approve the Resolution. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

c. Deannexation Ordinance No. 2017-53

The Board was presented with a deannexation ordinance for a small portion of a total holding owned by Pebbles Rubble, LLC. The parcel is not served and the deannexation is necessary to allow the owner to configure their parcel correctly. Trustee Drinda OConnor moved to approve the deannexation ordinance. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting “no” being: none.

d. 2018 Holiday Schedule and FY 2019 Board Meeting Dates

The Board was presented with the 2018 Holiday Schedule and FY 2019 Board Meeting Dates. Trustee Rex Bangert moved to approve both. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting “no” being: none.

e. Annexation Ordinance No. 2017-54

The Board was presented with an annexation ordinance. Trustee Drinda OConnor moved to approve the annexation ordinance. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting “no” being: none.

6. Trustee Reports – No Reports

7. Staff Reports

The Director reported the following:

We will be obtaining several new pickup trucks to replace some of the older vehicles. We will be using CMS state bid or fleet pricing for the acquisitions.

Office hours for the District will be changed as of January 2, 2018 to be from 7 a.m. to 3:30 p.m. to align administration with all District employees. Trustee Drinda OConnor requested the public be informed by newspaper ads and to also notify all of our vendors and sewer installers by mail.

a. Sugar Creek Pay Request Approval

The Director then presented Pay Request No. 28–Sugar Creek, from Williams Brothers in the amount of \$637,009.00. Trustee Drinda OConnor moved to approve the pay request. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting “no” being: none.

b. Sugar Creek Change Order Approvals

The Director then presented the Sugar Creek Change Orders to date. Trustee Rex Bangert moved to approve the Change Orders. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting “aye” when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting “no” being: none.

8. Attorney's Report

a. Personnel

Justin Reichert presented the need for more Labor department personnel. Brett Morrow was recommended for hire for an entry level Laborer I position. Trustee Drinda OConnor moved to make a conditional offer of employment subject to all background checks and physical examinations. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

Justin Reichert presented to the Board that with Nancy Wimmer's retirement at the end of the year, the department has been reorganized to meet current and future needs. The Office Supervisor and Assistant Office Supervisor positions are being eliminated. Lisa Price is recommended for the new position of Accounts Manager with a salary adjustment to \$75,000 per year along with being named the Assistant Clerk of the Board of Trustees. This position will be responsible for all financial matters. Trustee Rex Bangert moved to approve the position and salary change effective immediately. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.


Julie Stratton, as Receptionist, is recommended to receive an immediate and non-retroactive equitable pay adjustment equivalent to that received under the union contract for an employee at four years of service. If Julie is still the Receptionist at 9 years of service then she is recommended to receive the equivalent of the pay adjustment described in the union contract. Also, Julie will begin training to handle the District's new Benefit Coordinator position so she can help during the transition and perhaps assume the position permanently. Trustee Drinda OConnor moved to approve the adjustments. The motion was duly seconded by Trustee Rex Bangert and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

There being no further business to come before the Board of Trustees, Trustee Rex Bangert moved the meeting be adjourned. The motion was duly seconded by Trustee Drinda OConnor and upon being put to a vote was unanimously approved. Those voting "aye" when their names were called being: Richard Ciotti, Drinda OConnor, John Pruitt and Rex Bangert. Those voting "no" being: none.

The meeting was adjourned at 9:25 a.m.

Minutes approved,


President

Attest: 
Clerk

