



SANGAMON COUNTY WATER RECLAMATION DISTRICT

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Request for Proposal (RFP)

Utility Locating Services

RFP #25-02

September 25, 2025

ADDENDUM #1, September 29, 2025

In response to questions received related to RFP #25-02 the following ADDENDUM #1 is to be considered a part of the original Request for Proposal. **Include this Addendum #1 in your proposal package to acknowledge it has been received and considered in your proposal.**

Sealed Response Due: **October 15, 2025**, at 10:00 A.M. Central Time at the District Office located at 3000 N. 8th Street, Springfield, IL, 62707.

Proposals will be accepted by mail or in person delivery until the opening time and date. Any proposal delivered after the opening time and date will be refused. Proposals will not be accepted by Fax or Email. All information provided must be printed or typed. **The entire proposal package including this document must be submitted.**

Contact Person

John Higginbotham

District Engineer

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Mailing Address

3000 N. 8th Street

Springfield, IL 62707

ADDENDUM #1

There will be an online or in-person meeting on **Monday October 6, 2025 at 10:00 am** for Service Providers to review District maps and answer any additional questions. Service Providers are invited to attend either online or in person.

The online meeting will be via Microsoft Teams.

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 297 405 811 674 1

Passcode: Xi6Np2tm

The in-person meeting will be at:

3000 North 8th Street

Springfield, IL 62707

Service Providers are reminded that this is a Proposal. The District is open to Service Providers' preferences regarding how the Scope of Work is accomplished. The answers below are intended to provide guidance, but again the District is open to preferences of the Service Provider.

Question 1: Will we be required to locate inside the Districts sanitation treatment plants?

Answer 1: In general, it depends on the requestor if locates inside the fence are required. If the District is the requestor, then locates are most likely not needed. There have been instances where the District is not the requestor and locates would need to be provided. I would likely lean toward something like locates within the treatment plant boundaries will be coordinated with the District. But I would be open to other proposals.

Question 2: Is there a yearly fee for use of the GIS system?

Answer 2: There is no yearly fee for GIS access. There is a license agreement that must be signed. It is fairly standard language that you only use the data for this specific purpose, do not redistribute it and return anything related when the license expires or terminates.

Question 3: Are all force mains locatable?

Answer 3: The District has made efforts to update and verify our mapping with survey grade GPS coordinates, which has greatly improved our confidence in our location information for force mains. There is still ambiguity in locations of many force mains as they are not all electronically locatable via a tracer wire. Force main locations are likely best to be coordinated with the District.

Question 4: Are we charging for locates that are only located out in the field, or also screened tickets since the new JULIE law requires positive response actions on all tickets clear tickets and tickets located?

Answer 4: The fee structure is one of the items that was specifically not defined by the District. The District is open to all proposals on how Service Providers would structure fees. This structure should include everything identified in the Scope of Work. This would include screening and positive response actions.

Question 5: The cities you provide service to do they locate their own mains and services or does the district do any other locating of sewer/utilities other than your collection mains, force mains, distribution mains?

Answer 5: The District owns and operates the sanitary sewer collection system in Leland Grove, Jerome, Southern View, Grandview and various other Unincorporated Areas generally adjacent to or surrounded by the City of Springfield. The District owns and operates trunk or interceptor sewers, but not the collection system in Chatham, Rochester and Sherman. The City of Springfield owns and operates the majority of the collection system within City boundaries. There are a few exceptions, mainly around Lake Springfield. The District owns and operates the sewers around Lake Springfield. The District is responsible for locates only on District owned and operated infrastructure.

Question 6: Will the district provide 3 sets of mains plotted out with addresses and streets labeled on them for our office to display for office use to coordinate with techs and also to make notes on for critical areas?

Answer 6: The District can work with each service provider to accommodate the data or mapping needs they have described in their individual proposals. The District has moved away from plotting paper maps in favor of online mapping, but if paper maps are your preferred method, please include a description of your needs in the proposal.

Question 7: Could we schedule a on site meeting to see your system maps and see if we can have force mains identified color wise different for letting techs know its a critical line before the October due Date?

Answer 7: Yes, I will schedule a meeting that can be in person or online to review maps and answer any additional questions. Please see the information included in this addendum for the meeting time and place.